

UNH Library Materials Reconsideration Policy

The UNH Library supports the teaching and research missions of the University of New Hampshire and in accord with our [Collection Philosophy and Policy](#) and [Collection Maintenance Policy](#), collects diverse materials reflecting different viewpoints and contexts. Like all libraries across the country, our mission is to provide access to information to library users, who have a First Amendment right to read, view and listen to library resources. Any person has the right to express concerns about library resources and expect to have those concerns taken seriously. Requests to reconsider including items in the UNH library collection follow the following process:

1. Initial Reconsideration Requests

Individuals who wish to request the reconsideration of a specific item in the UNH Library's collection for any reason may make an appointment to discuss the matter with the Associate Dean of the UNH Library by calling (603) 862-1974, to share their concerns. If the patron is not satisfied after speaking with the Associate Dean, they may begin the process of filing a formal request for reconsideration.

2. Formal Reconsideration Requests

Persons who are concerned about a library resource and are unsatisfied with the initial discussion may choose to make a formal request for reconsideration of the work in question via the Reconsideration Form below. The written request for reconsideration is reviewed by the Dean of the UNH Library, in consultation with library faculty and the Provost as appropriate. A determination will be made in accord with the UNH Library's Collection Philosophy and Policy and Collection Maintenance Policy. The individual making the request will receive a final written response to the submitted request for reconsideration. Reconsideration requests will be timely addressed, with the UNH Library using all reasonable efforts to respond within 90 days of the library receiving the request.

Written by K. Sweetman

Vetted by USNH Counsel 7/18/22

Reviewed by Faculty 8/3/22

J. Carroll, Faculty Chair

Approved by T. Fulton, Dean of UNH Library, 8/12/22

To place a written request to reconsider the inclusion of a specific item in the UNH Library collection, please complete this form.

Date _____

Name _____

Mailing Address _____

City _____ State _____ Zip Code _____

Phone _____ Email _____

What is your relationship to the University of New Hampshire? _____

In making this complaint, do you represent yourself or an organization. If you represent an organization, what is the name of that organization? _____

Please provide some information on the resource on which you are commenting:

Format _____

Title _____

Author/Producer _____

Edition _____ Date of Publication _____

What brought this resource to your attention? _____

Have you examined the entire resource? If not, what sections did you review?

What concerns you about the resource? Please attach any specific passages _____

Are there resource(s) you suggest to provide additional information and/or other viewpoints on this topic? _____

What action are you suggesting the library consider? _____
